



LEARNING & DEVELOPMENT

# Course Calendar

SOUTH AFRICA



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*KPMG's Learning & Development Business Unit is committed to the lifelong learning and personal development of our people.*

*We create an environment to challenge minds and where knowledge and skills can improve.*

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# Audit Training

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## Audit Committee Training on Accounting ★ □

### Course overview

KPMG's Audit Committee Training on Accounting provides insight into International Financial Reporting Standards (IFRS), specifically relevant to audit committee members.

This course provides high-level training for audit committee members on IFRS issues, including new standards and the application thereof.

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#### Who should attend

Audit committee members

#### Duration

2 hours quarterly

#### Investment

No charge

## Bespoke IFRS Training □

### Course overview

Tailored International Financial Reporting Standards (IFRS) training to meet the request of the company.

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#### Who should attend

Chief financial officers and financial managers

#### Duration

On request

#### Investment

Depends on nature of request

## Companies Act/ King III Training

### Course overview

This course provides an overview of the main features of the new Companies Act and King III requirement.

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#### Who should attend

Directors, senior management, executive management

#### Duration

2 hours

#### Investment

R7 500 per session

## General IFRS Training

### Course overview

Seminars providing a detailed understanding of new financial reporting developments as well as topical issues found in practice.

This course will address recent developments and issues in the application of IFRS.

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#### Who should attend

Chief financial officers and financial managers

#### Duration

Johannesburg – 4 hours quarterly

Durban, Cape Town and Port Elizabeth – 8 hours semi-annually

#### Investment

Johannesburg - R1 400 per participant

Durban, Cape Town and Port Elizabeth – TBA

# Advisory Training – Tax

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## VAT Basic Principles

### Course overview

The primary objective of this course is to create a better understanding of the legislative requirements amongst the delegates to increase their working knowledge in the day-to-day administration and accounting of VAT. This objective is best achieved by creating an awareness of the relevant provisions in the VAT Act, which governs the VAT treatment of transactions entered into.

Delegates are not only informed of the correct procedures to be followed but are also empowered to ascertain the correct VAT treatment to be followed in most eventualities. This will include a focus on general VAT rules, documentary requirements, adjustments, imports, exports and common VAT problems.

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### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

### Duration

4 to 5 hours

### Investment

R1 250 per participant, minimum of 30 participants

## VAT Advanced Principles

### Course overview

The primary objective of this course is to create a deeper understanding of advanced VAT principles and includes (but may not be limited to) VAT on financial instruments, VAT time, value and deeming provisions, imported services, apportionment of input tax, direct attribution, legal structuring, cross border transactions, head office or treasury VAT, exports, inter-group transactions and loan accounts and agent versus principal VAT accounting.

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### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

### Duration

3 to 4 hours

### Investment

R1 250 per participant, minimum of 30 participants

## VAT and Exports

### Course Overview

The primary objective of this course is to create a better understanding of the mechanics of VAT as it relates to exports, and includes (but may not be limited to) differentiating between direct and indirect exports, VAT time, value and deeming provisions – including documentary requirements, interpretation notes and special cases.

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#### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

#### Duration

3 to 4 hours

#### Investment

R1 250 per participant, minimum of 30 participants

## VAT at Associations not for Gain, Welfare Organisations and NGOs

### Course overview

The primary objective of this course is to create a better understanding of the mechanics of VAT as it relates to associations not for gain and welfare organisations and Non-Governmental Organisations (NGOs). This includes (but may not be limited to) VAT time, value and deeming provisions – including imported services; apportionment of input tax, direct attribution to taxable supplies, direct attribution to exempt supplies, legal structuring, cross border transactions and the treatment of grants made and received.

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#### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

#### Duration

3 to 4 hours

#### Investment

R1 250 per participant, minimum of 30 participants

## VAT and Municipalities

### Course overview

The primary objective of this course is to create a better understanding of the mechanics of VAT as it relates to municipalities and includes (but may not be limited to) VAT time, value and deeming provisions – including imported services, apportionment of input tax, direct attribution to taxable supplies, direct attribution to exempt supplies, legal structuring; cross border transactions and the treatment of grants made and received.

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#### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

#### Duration

3 to 4 hours

#### Investment

R1 250 per participant, minimum of 30 participants

## VAT and Long Term Insurance

### Course overview

The primary objective of this course is to create a better understanding of the mechanics of VAT in the long-term insurance industry and includes (but may not be limited to) VAT time, value and deeming provisions – including imported services, apportionment of input tax, direct attribution to taxable supplies, direct attribution to exempt supplies, legal structuring, cross border transactions and payments by re-insurers to insurers.

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#### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

#### Duration

3 to 4 hours

#### Investment

R1 250 per participant, minimum of 30 participants

## VAT and Short Term Insurance

### Course overview

The primary objective of this course is to create a better understanding of the mechanics of VAT in the short-term insurance industry and includes (but may not be limited to) VAT time, value and deeming provisions of claims and premiums, profit share, profit commission, re-insurance and commissions.

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#### Who should attend

Chief financial officers, accountants, debtor clerks and creditor clerks

#### Duration

3 to 4 hours

#### Investment

R1 250 per participant, minimum of 30 participants

# Advisory Training - Forensics

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## Anti-Money Laundering

### Course overview

This course provides clarity on an individual's responsibilities regarding Anti-money Laundering as well as awareness and implementation of Anti-Money Laundering regulations.

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#### Who should attend

All employees, senior management and executive management

#### Duration

1 day

#### Investment

R28 800 per session

## Computer Forensic Principles

### Course overview

This course provides an understanding on how a company should respond to fraud when IT was used and raises awareness of fraud risks in the IT environment.

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#### Who should attend

Legal fraternity, IT security, internal audit, risk management and forensic departments

#### Duration

2 days

#### Investment

R60 000 per session

## Ethics Awareness

### Course overview

In this course ethical dilemmas will be posed to participants and possible outcomes will be discussed. This will consequently heighten awareness of ethical dilemmas and ways to respond to them.

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#### Who should attend

Executive management

#### Duration

2 hours

#### Investment

R7 500 per session

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## Foreign Corrupt Practises Act (FCPA) / Anti-Bribery and Corruption (ABC) Requirements

### Course overview

This course will provide an understanding of the FCPA and ABC requirements.

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#### Who should attend

All employees, senior management and executive management

#### Duration

1 day

#### Investment

R28 800 per session

## Fraud Awareness

### Course overview

Through this course, participants will learn how to perform a GAP analysis and identify potential improvements. The course will also assist staff to raise levels of awareness on fraud matters.

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#### Who should attend

Forensic and fraud departments, compliance and risk departments

#### Duration

1 day

#### Investment

R35 000 per session

## General Fraud Training

### Course overview

This course provides an understanding of fraud, corruption and ethics, as well as how to prevent, detect and respond to fraud. This will increase the general awareness regarding fraud and ethics.

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#### Who should attend

All employees, senior management and executive management

#### Duration

1 day

#### Investment

R20 000 per session

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## Succeeding in Turbulent Times

### Course overview

This course will raise client awareness to the risk of fraud and potential mitigation measures.

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#### Who should attend

Senior management and executive management

#### Duration

2 hours

#### Investment

R7 500 per session

## Whistle-Blowing Awareness

### Course overview

This course will provide information on the KPMG Ethics Line.

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#### Who should attend

All employees

#### Duration

2 hours

#### Investment

R10 000 per session

# Advisory Training – Internal Audit

## Client Specific Internal Audit Methodology

### Course overview

This course will assist internal auditors to obtain a basic understanding and application of the client internal audit methodology.

This course is tailored to specific client needs.

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#### Who should attend

Internal auditors

#### Duration

4 days

#### Investment

R11 000 per participant

## Internal Audit Methodology ☆

### Course overview

This course will assist internal auditors to obtain a basic understanding and application of the internal audit methodology.

This course is only provided to co-sourced internal audit clients of KPMG.

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#### Who should attend

Internal auditors

#### Duration

5 days

#### Investment

R10 250 per participant

## Risk Identification and Assessment ☆

### Course overview

This course will assist internal auditors to identify, assess and respond to risks.

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#### Who should attend

Internal auditors

#### Duration

1 day

#### Investment

R2 135 per participant

# Soft Skills

## Assertiveness in the Workplace

### Course overview

This course targets all staff who require the skills for assertive communication and applying it in the workplace.

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#### Who should attend

All employees

#### Duration

2 days

#### Investment

R2 000 per participant

## Performance Management

### Course overview

This course is suited for performance managers at all levels. It serves as an ideal introduction to those new to the role of managing people as well as a comprehensive refresher to managers with several years of experience.

Topics covered include:

- Responsibilities of a performance manager
- Diagnosing performance issues
- Setting performance goals and expectations
- How to give positive and developmental feedback
- How to review performance.

Various exercises are used to apply the theory.

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#### Who should attend

All performance managers

#### Duration

1 day

#### Investment

TBA

## Presentation Skills

### Course overview

This workshop will provide participants with the necessary skills to deliver effective presentations. It will improve public speaking ability, build confidence and familiarise one with presentation tools and techniques.

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#### Who should attend



All employees

#### Duration

2 days

#### Investment

R3 400 per participant

-  Individual attendance  
 Company attendance

All prices exclude VAT

**Booking Procedure**  
Please e-mail [externaltraining@kpmg.co.za](mailto:externaltraining@kpmg.co.za)

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## Booking Procedure

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